



Board of County Commissioners Agenda Request

2Z

Agenda Item #

Requested Meeting Date: January 28, 2025

Title of Item: Edit to remote work policy

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: Bobbie Danielson		Department: Human Resources
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>The probationary period was extended by policy from 6 months to one year. We are recommending the remote work policy be updated with the sentence below to allow employees who are in good standing to be eligible to work remotely (with department head approve) after 6 months (current practice).</p> <p>A. Employees on probation, trial periods, performance improvement plans (PIP), or having performance or disciplinary issues are not eligible for a remote work arrangement. <u>Employees with a one-year probationary period who are in good standing may become eligible to seek remote work arrangements after completing six months of employment.</u></p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to approve edit to remote work policy as recommended.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		